

Off Campus Student Agreement

RADFORD UNIVERSITY

Office of Admissions



RADFORD UNIVERSITY AGREES TO RESERVE A SPACE IN THE CLASS FOR THE ACADEMIC YEAR. THE STUDENT ACCEPTS TERMS AND CONDITIONS OF THE AGREEMENT AS OUTLINED BELOW.

1. Off campus students must submit a \$200 tuition deposit as outlined in the Checklist for New Students. For fall semester, this deposit is fully refundable if written notification is received by the Office of Admissions by May 1.

2. Period of Agreement

This agreement is for the FULL ACADEMIC YEAR consisting of the Fall and Spring Semester.

3. Each student is responsible for all university rules, regulations, policies, and procedures as outlined in the Student Handbook.

4. Cancellation of Agreement

University Initiated

a. A student who has registered for classes during summer orientation must pay tuition and fees by the published deadline or the student's registration may be canceled. Students registering at fall orientation must pay tuition and fees at the time of registration.

b. Failure to attend the first day (or week) of classes could result in cancellation of a student's registration.

c. The agreement is canceled if a student is withdrawn from the university for reasons of academic or disciplinary action.

Student Initiated

d. An off campus student may initiate cancellation of this agreement if he/she officially withdraws from the university during any semester of the academic year. A student who officially withdraws from the university by the census date (published in the Schedule of Classes) will be refunded all tuition and fees. It is university policy to hold the enrolled student liable for charges incurred; therefore, refund checks will be issued in the name of the student.

e. The agreement is canceled when a student does not re-enroll for the subsequent semester.

5. Withdrawal of Application

If you decide not to attend Radford, you must notify the Office of Admissions. Your application will then be withdrawn. You may reactivate your application, if you do so within two years of your last application date.

I HAVE READ AND AGREE TO THIS RADFORD UNIVERSITY OFF CAMPUS STUDENT AGREEMENT, AND I UNDERSTAND AND ACCEPT MY OBLIGATION TO ABIDE BY UNIVERSITY RULES AND REGULATIONS. BY MY SIGNATURE BELOW, I ACKNOWLEDGE RECEIPT OF A DUPLICATE COPY OF THIS AGREEMENT.

Student Name (please print)

Social Security Number

Student Signature

Date